

***College of Audiologists and Speech Language Pathologists of Manitoba***

**Board Members**

Council

Margaret Klassen, Altona  
Roland Street, Minnedosa  
Shauna Hewitt, Sanford

Roster of Public representatives

Naomi Negrych, Winnipeg  
Melissa Coutu Harju, Winnipeg (bil.)  
Lisa Churchward, Winnipeg

**Mandate:**

Under The Regulated Health Professions Act (RHPA), the mandate College of Audiologists and Speech-Language Pathologists of Manitoba (CASLPM) is to regulate the practice of the health profession and govern its members in accordance with the RHPA and the regulations and by-laws made by the LGIC, Minister and council of the college under the RHPA; to develop, establish and maintain standards of academic or technical achievement and qualification required for registration as a member and monitor compliance with and enforce those standards; to develop, establish and maintain standards of practice to enhance the quality of practice by members of the college and monitor compliance with and enforce those standards; and to develop, establish and maintain a continuing competency program for members of the college to promote high standards of knowledge and skill.

**Authority:**

[The Regulated Health Professions Act](#)  
[CASLPM General Regulation](#)  
[CASLPM By-Laws](#)

**Responsibilities:**

The Council is responsible to

- (a) manage and conduct the business and affairs of the college; and
- (b) exercise and carry out the college's mandate, duties and powers in the college's name and on the college's behalf

The council must establish a complaints investigation committee and an inquiry committee; and may establish any other committees that it considers necessary.

**The Complaints Investigation Committee**

- The complaints investigation committee is responsible for investigating complaints and, when the committee considers it appropriate, attempting to resolve them informally.
- The complaints investigation committee is to consist of:
  - a member of the college who is appointed as chair;

## *College of Audiologists and Speech Pathologists of Manitoba*

- one or more other members of the college; and
- one or more public representatives, who must make up at least 1/3 of the committee's membership.
- When a complaint is referred to the complaints investigation committee, the chair may select a panel from among the members of the committee to deal with it, and appoint a member of the panel as the panel's chair.

### The Inquiry Committee

- The inquiry committee is responsible for holding hearings on matters referred to it by the complaints investigation committee and making disciplinary decisions about the conduct of investigated members.
- The inquiry committee is to consist of:
  - a member of the college who is appointed as chair;
  - one or more other members of the college or former members of the college, one of whom is appointed as vice-chair; and
  - one or more public representatives, who must make up at least 1/3 of the committee's membership.
- When a matter is referred to the inquiry committee, the chair or vice-chair must select a panel from among the members of the inquiry committee to hold a hearing, and appoint a member of the panel as the chair.

### **Membership:**

#### Council:

The Council is to be comprised of at least 6, and not more than 11 persons, at least 1/3 of the council must be public representatives:

- Four elected speech-language pathologists
- Two elected audiologists (elected in accordance with CASLPM By-laws)
- Three public representatives (Appointed by the Minister)

#### Committees:

Council appoints members to the Complaints Investigation and Inquiry Committees from the Roster of Public Representatives established by the Minister.

### **Quorum:**

A majority of the council members (1 Public Representative Required)

### **Length of Terms:**

#### Council Members:

4 Years Max (10 Years Maximum)

Members may be reappointed, and continue to serve until reappointed, replaced or revoked.

#### Committees:

In accordance with the CASLPM By – Laws, Article 9.0 Committees, every appointment to a committee expires each year at the first regular Council meeting following the elections to Council. When a person's appointment to a committee expires, the person

is eligible for re-appointment. No person may be a member of the same Committee for more than 6 consecutive terms.

**Desirable Expertise:**

- A person who has never practised as a speech-language pathologist or an audiologist and who has not practised any other regulated health profession within the previous five years.
- have active listening skills;
- be able to read and interpret policies/legislation and how it applies to the case;
- use plain language;
- adhere to a high degree of confidentiality; and
- have the ability to make decisions in a fair and unbiased manner;
- basic technology skill.

**Meetings:**

Council

Frequency: Quarterly (March, June, September and December)

Location: Virtual or In-Person CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB

Complaints Investigation Committee

Frequency: As Needed (3-5 times/year)

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB

Inquiry Committee

Frequency: As Needed (1-3 times/year).

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB

All Other Statutory and Standing Committees

Frequency: Quarterly

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB.

**Remuneration:**

The College of Audiologists and Speech Pathologists pay the general members of the council or committees.

Full Day Meeting: \$250.00

4.5 - 6 Hour Meeting: \$112.50

2.5 – 4 Hour Meeting: \$75.00

0.5 – 2 Hour Meeting: \$37.50